

WATER VALLEY ISD SITE-BASED DECISION MAKING (SBDM) Committee MEETING
WEDNESDAY, SEPTEMBER 21, 2016 MINUTES

PRESENT: Members: Perri Brown, Leanna Herzog, Dane Hoover, Ski Lower, Amy McMillan, Jennifer Sims, Paula Reed, Tammie Urbantke and Sonja Young and Larry Taylor. Facilitators: Pam Ashley, Wayland Cooksey, Scott Edmonson and James Ditmore came in after he drove his bus route. ABSENT: Members: Monica Demere, Brenda Greebon who was at a Cross Country meet and John York who was leading football workout.

- A. Call to Order: Larry Taylor called the meeting to order at 4:00 p.m.
- B. Introductions were given by all present and a roll call established a quorum of members.
- C. A discussion of roles and responsibilities was led by Larry Taylor based on the Resource Guide for Site Based Decision Making (Module 5) that can be found at *Financial Accountability System Resource Guide (FASRG)* at this TEA URL: http://tea.texas.gov/Finance_and_Grants/Financial_Accountability/Financial_Accountability_System_Resource_Guide/ The question was asked by Larry Taylor, "What areas must the WVUSD SBDM Committee input be required? The answer is: Professional Development which is based on the District's Student Performance leading the approval of the District's annual calendar and Campus and District Improvement Plans. The District's SBDM committee can be involved in other areas such as staffing, curriculum and budgeting but it is not required. The SBDM does not have total say in professional development because it has to be based on improving student performance in reading, writing, math, science, social studies and English language arts. It was also discussed that the District SBDM Committee has to be 2/3rds teachers to administrators but not parents, community members and business members. It states in the SBDM Module the following: "The basic premise of site-based decision making is that the most effective decisions are made by those who will actually implement the decisions. The belief is that people involved at the campus level have a greater opportunity to identify problems, develop problem resolution and change strategy than people located off-campus. Site-based decision making concepts also recognize that people at the campus level are more likely to internalize change and to support its implementation if they are involved in the decision making than if they are not. The objective of site-based decision making is to improve student performance and to enhance accountability. Each campus should have the freedom to set its own educational objectives, consistent with the school district's goals.
- D. Sharing Time – Pam Ashley informed the committee that a Water Valley High School 2016 Senior received an \$8,000.00 UIL Academic Scholarship.
- E. Review the Superintendent Search Timeline: Larry Taylor gave the covered the following information to the WVUSD SBDM Committee on the search for a new Superintendent for the District that is Board Approved: The District had 33 applicants apply for the WVUSD Superintendent position. The District's Administrative team will review all applications and work to narrow the 33 candidates down to 10-12 applicants by reviewing their applications and checking references. The WVUSD Board of Trustees will know about all 33 applicants and the criteria used by the Administrative Team to narrow them down to the 10-12 applicants on Monday, October 10, 2016 at their regular monthly

Board meeting. On October 10, the WVISD Board of Trustees will narrow down the 10-12 applicants to 5, 6 or 7 to be interviewed on two days.

The two days of the first round of interviews will be on Tuesday and Wednesday, October 18th and 19th, 2016 in Special Board Meetings. Also, on October 10, 2016 the WVISD Board of Trustees will develop the questions they want to use in the first round of interviews. Attached is a copy of a Questionnaire titled, "**What leadership qualities do you want to see in a new superintendent for the Water Valley Independent School District?**" Please open up the questionnaire and print a copy and follow the instructions written at the top of the questionnaire. All questionnaires need to be done anonymously and submitted by Sunday, October 3, 2016.

This is your opportunity to give input in the Water Valley ISD Superintendent Search process. The WVISD Board of Trustees will see the composite results of the anonymously done questionnaire and use that data in selecting who they want to interview and in developing their questions for the interviews of the candidates they select.

James Ditmore will be posting a copy of the attached questionnaire on the District's Website for community input too. Please let people in the community know about the questionnaire so their input can be included. Also, please only do one questionnaire.

On Wednesday, October 19, 2016 the WVISD Board of Trustees will narrow the candidates down to 2, 3 or 4 to be interviewed on Monday, October 24, 2016 at a Special Board Meeting. They will also develop their second round of questions at the 19th meeting. WVISD Board Members will make home visits of the candidates they will be interviewing in the 2nd round of interviews on October 20, 21, and possibly on the 22nd of October.

At the end of the 24th meeting the WVISD Board of Trustees should name a "Lone Finalist". At that time the name of the Lone Finalist will be made public. There is a required 21 day waiting period before a contract can be negotiate with the Lone Finalist. You may be wondering why the names of the 33 applicants is kept confidential until the Lone Finalist or Finalists is/are named and here is why which is based on the Texas Government Code 552.126 and the Water Valley ISD Board Policy BJB (LEGAL): It state in Board Policy BJB (LEGAL) - "The name of an applicant for Superintendent is excepted from disclosure under Chapter 552, Government Code (Public Information Act). However, the Board must give public notice of the name or names of the finalists being considered for Superintendent at least 21 days before the date of the meeting at which a final action or vote is to be taken on the employment of the person. *Gov't Code 552.126*"

The WVISD Board of Trustees has moved their Regular Board Meeting to Tuesday, November 15, 2016 to negotiate a contract with the Lone Finalist. By moving this meeting, the 21 day waiting requirement will be met. At the November 15 Board Meeting, the date the new superintendent will begin will also be negotiated.

F. Discussion/Action Items

1. The Proposed District's Comprehensive Needs Assessment
2. The Proposed District's Improvement Plan

A motion was made by Tammie Urbantke and seconded by Paula Reed. There was no

discussion. The motion carried unanimously 9-0 **Note:** Both the Proposed District's Comprehensive Needs Assessment and Improvement Plan were voted on in one motion and Dane Hoover left the meeting before the vote was taken but he verbally agreed to approve both of them and his approval is counted in the motion.

- G. Complete the Questionnaire: There were two (2) questions that Larry Taylor asked about and the District SBDM recommended they be removed and two (2) new ones added. This was done.
- H. Scheduling of the Next Meeting: It was set by Larry Taylor to be on Monday, October 3, 2016 at 4:00 P.M. to be held in the District's Boardroom at 18000 Wildcat Drive. The Open House/Title I Meeting is scheduled on the same day along with the District's Open House on both campuses. The Open House will begin at 6:00 P.M. and the Water Elementary Title I Meeting will begin at 7:00 P.M.
- I. Future Agenda Items:
 - 1. Campus Improvement Plans
 - 2. District Calendar – Sometime at the end of January or the first of February 2017
- J. Adjourn Meeting – Perri Brown made a motion to adjourn and it was seconded by Sonja Young. The motion carried unanimously 8-0 and the meeting ended at 5:50 P.M. Dane Hoover had left the meeting and did not vote on this motion. Dane had a very good reason to leave the meeting before it was over.

Submitted by: Larry Taylor and "Ski" Lower